



## COCHIN PORT TRUST

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Cochin – 682009, KERALA  
Tele: 91-0484 -2666639/0484-2582300  
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Tender No. F1/T-12/ NAB & NE SS-MCCBs/2021-M

Dt: 16/04/2021

### E-TENDER NOTICE

Electronic Tenders (e-tenders) in **Single Stage Two Cover** bidding procedure [Technical Bid and Price Bid] **on percentage basis** are invited by the Chief Mechanical Engineer, Cochin Port Trust, Cochin-682 009, for the work of “**Providing MCCB Trunking tap off boxes/MV Panels at New Administration Building, Old Administration Building and North End Substation for replacing old SFU Bus Trunking tap off boxes/low rated MCCBs/MCB MV panel and replacement of one number 500 KVA transformer at Willingdon Island**”.

#### 1. MINIMUM QUALIFICATION CRITERIA (MQC)

Tenderer must fulfill the following minimum qualifying criteria to prove the techno-commercial competence and submit the documents in support thereof:

##### i. Experience

The tenderer should have executed “**HT Electrical works**” as detailed below, to their Clients during the last 7 (seven) years ending **31/03/2021**;

(a) One contract work costing not less than **Rs.19,33,800/-**

**OR**

(b) Two contract works, each costing not less than **Rs.12,08,600/-**

**OR**

(c) Three contract works, each costing not less than **Rs.9,66,900/-**

This may be furnished in the Proforma in ‘Annexure-4’ of the tender document. Also **submit copy of PO/ Work order and Completion Certificate issued by the Client for those previous experiences mentioned in ‘Annexure-4’**. The previous experience carried out by the tenderer as subcontract to the main contractor will also be accepted.

##### ii. Financial Turnover

Average annual financial turnover should be at least **Rs.7,25,200/-** during the last three (3) years, ending 31<sup>st</sup> March 2020 [2017-'18, 2018-19, 2019-20]. This may be furnished in the Proforma in ‘Annexure-5’ of the tender document and also proof of annual turnover duly certified by Chartered Accountant and audited financial statements for the last three years ending 2020 shall be furnished.

##### iii. License

The bidder should possess valid ‘**A Class**’ Electrical Contract License issued by any State/ Central Licensing Authority. Copy of the valid License shall be furnished.

### Explanatory Notes:

Note 1: Following enhancement factors will be used for the costs of works executed for bringing the financial figures to a common base value in respect of the works completed in past years.

**Table 1.1**

<b>Year before</b>	<b>Multiplying factor</b>
One year [2020 ]	1.07
Two years [2019]	1.14
Three years [2018]	1.21
Four years [2017]	1.28
Five years [2016]	1.35
Six years [2015]	1.42

Note 2: Experience certificates of works executed in private sectors/ organizations shall be considered for qualification, only on submission of TDS certificate along with work order and completion certificate.

Note 3: Performance/ completion certificate from the client shall be submitted in support of the assignments/ works performed and claimed by the tenderer to fulfill the eligibility criteria for qualification. The completion certificate/ performance certificate shall contain the work order no, work order value, completed cost of work and completion date.

Note 4: A statement duly certified by the Chartered Accountant showing the average annual Financial Turnover during the last three financial years and audited financial statements for the last three years ending 2019-20 shall be submitted.

2. Eventhough the tenderers meet the above qualifying criteria, they will be disqualified if they have:

- (i) Made misleading or false representations in the forms, statements and attachments submitted in proof of the qualification requirements; and/ or
- (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history or financial failures etc.

3. Pertinent information to the tender is given in the following tables:

- (i) Schedule of different activities till submission of the tender are detailed as under:

**Table 1.2**

<b>Sl. No.</b>	<b>Particulars</b>	<b>Date and Time</b>
1.	Tender e-publication date	<b>16/04/2021</b>
2.	Download period of tender documents	17.00 hrs. on 16/04/2021 to 14.30hrs.on 07/05/2021
3.	Date of pre-bid meeting	26/04/2021 11:30 hrs
4.	Last date for seeking clarification	26/04/2021 11.00 hrs
5.	Likely date for uploading the addendum/ clarification if any,	30/04/2021
6.	Last date and time of submission of bid	<b>07/05/2021at 15.00 hrs.</b>
7.	Date and time of opening the bid	<b>07/05/2021at 15.30hrs.</b>

(ii) Bid information:

**Table 1.3**

i)	Estimated Amount put to tender	<b>Rs.24,17,261/-</b> excluding GST (Rupees twenty four lakh seventeen thousand two hundred and sixty one only)
ii)	Earnest Money Deposit. (Exemption shall be given as per <b>Clause 15</b> below)	No EMD will be applicable for this tender as per the Ministry of Ports, Shipping and Waterways letter no: PD-24015/71/2020-PDVII (e-340929) dated 26/11/2020 and OM No:F.9/4/2020-PPD dated 12/11/2020 of Ministry of Finance, Dept. of Expenditure. In lieu of Bid Security/EMD, <b>Bid Security Declaration</b> shall be furnished as per the format enclosed with the tender document. Otherwise the bids will be rejected.
iii)	Cost of Tender document / Processing Fee (Exemption shall be given as per <b>Clause 15</b> below )	<b>Rs. 2240</b> Rupees Two thousand two hundred and forty only), including GST@ 12%, to be furnished through Account Payee Demand Draft/ Banker's Cheque drawn in favour of the "FA&CAO, Cochin Port Trust", from any Nationalized / Scheduled Bank in India
iv)	Validity period of tender	120 days from the last date for receipt of tenders
v)	Period of Contract	<b>4 months from the date of LOA</b>

4. The scope of work includes the following works:

The scope of work is for providing MV panel at new administrative building (NAB) and replacement of old rising main tapping SFU enclosures with higher capacity MCCB enclosures.

Detailed scope of work is:-

1. Supply, Installation, Testing and Commissioning (SITC) of 500 KVA 11KV/433 V Outdoor type oil cooled transformer
2. SITC of 200 A and 500 A LT panel at New Administrative Building (NAB)
3. SITC of 400 A, 250 A & 160 A CAPACITY TAP off BOXES WITH MCCB in the existing BUS trucking/ rising main tapping system in NAB AFTER REMOVING old rising main tapping SFU enclosures in rising main TAPPING.
4. SITC of two Nos. Change over switch panels with 630 A MCCBs
5. SITC of 4 WAY, 6 way & 8 way DBS at various locations in the NAB and OLD Admin. Bldg floors for individual power distribution after removing old DB's etc. as required.
6. Supply ,laying, re- routing of various sizes of LT cables at New /Old Administrative building ,North End Substations etc.
7. SITC of 400 A MCCB
8. Wiring of Circuit/Sub main/ Point wirings for light/fan and various electrical points etc.
9. Dismantling of old DBS, SFU & cables.
10. Dismantling of old transformer and handing over to CoPT.
11. Providing end termination of the cables using suitable materials.
12. Earthing the entire installation.
13. All the works shall be scheduled in such a manner that the functions of the office shall not be disturbed due to electrical shutdown. The major works such as replacements and fixing of MV panels, Tap off boxes, change over panels,DB's etc. shall be done

only on holidays without disturbing the office functioning after getting prior permissions. Any temporary arrangements for maintain the supply during the work has to done by the firm WITHOUT ANY ADDITIONAL COST. Power supply interruption is not being allowed at administrative office of Cochin Port Trust on working hours.

14. Preparing Drawing for the CEA approval and arranging inspection.

**The bidder shall visit the site, ascertain the site conditions and scope before bidding.**

5. Tender documents can be downloaded from the e-Tendering portal [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT) on the dates specified in the above table by making online requisition. Tender document will also be available in Cochin Port website ([www.cochinport.gov.in](http://www.cochinport.gov.in)) as well as the Central Public Procurement Portal <https://eprocure.gov.in> , which can be downloaded for submission.
6. The cost of tender document/ processing fee shall be furnished in the form of Account Payee Demand Draft/ Banker's Cheque drawn in favour of the Financial Adviser & Chief Accounts Officer, CoPT from any Scheduled Bank in India payable at Cochin, along with the bid or payment online in an acceptable form, safeguarding the purchaser's interest in all respects.
7. The tenderers need to obtain the one time User ID & password for login to in e-Tendering system from the service provider **KEONICS** by paying registration fees by online Payment using Credit/Debit Card/Net banking or DD in favour of "KSEDCL, Bangalore. The details of e-tender facilitator is available through Telephone Nos. **080 49352000/ 09605557738**.
8. The intending tenderer must have valid Class-II or III digital signature certificate to submit the bid. For further details and to obtain the digital signature please contact e-Tender Help Desk No. 080 – 40482000 / 9746118529.
9. Tenders shall be submitted "**on line**" strictly in accordance with the Instructions to Tenderers and Terms & Conditions given in the tender document. The bidders should submit scanned copy of all the required documents such as DD towards the cost of tender/ processing fee, Bid Security Declaration, proof of experience, financial details etc. through the e-tendering portal. **Tenderers shall submit the BOQ in Price Bid in the online portal [www.tenderwizard.com/COPT](http://www.tenderwizard.com/COPT) only, otherwise the tender will be rejected.**
10. Bid Security Declaration in lieu of EMD/MSME, tender Document cost/processing fee, and MQC documents, power of attorney and letter of submission shall be submitted online in the e-tender portal along with the technical bid on or before **15.00Hrs on 07/05/2021**, otherwise the tenders will summarily be rejected.
11. The tenderer is responsible to download Addendums/ Amendments/ Errata/ Replies to the queries of the tenderer etc., if any, issued by the Employer, from the website before submission of the bid. Any shortfall in submissions of the said Addendums/ Amendments/Errata/Replies to the queries of the tenderer duly signed etc. along with the downloaded documents while submitting the bid will not be considered. Incomplete tenders will be rejected.
12. Cochin Port Trust will not be held responsible for any technical snag or net work failure during online bidding. It is the bidders responsibility to comply with the system requirement i.e. hardware, software and internet connectivity at bidder's premises to access the e-Tender portal. Under any circumstances, Cochin Port Trust shall not be liable to the bidders for any direct/indirect loss or damages incurred by them arising out of incorrect use of the e-Tender system or internet connectivity failures.

- 13. Exemption from the payment of EMD and Cost of Tender document shall be given to Micro and Small Enterprises (MSEs) as defined in MSE Procurement Policy issued by Department of Micro, Small and Medium Enterprises (MSME) or are registered with the Central Purchase Organization or the concerned Ministry or Department as provided in GFR 2017. In this regard the firm should upload copy of MSME/UAM certificate.
- 14. The undersigned reserves the right to reject/cancel/postpone any one or all tenders at any stage of the tender, which will be binding on all bidders.

*V Thulasidharan*  
15/04/2021  
CHIEF MECHANICAL ENGINEER  
COCHIN PORT TRUST  
*[Signature]*  
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